

PROFESSIONAL DEVELOPMENT PATH PDP

Nome Cognome

MONITORING THE WORK PROCESS	PRODUCTION	Identify the critical points to be taken into account for quality of intermediate phases and quality of finished works (3.5 A+ 4.1 A) 1 2 3 4	Identify quality criteria and develop specific control procedures for quality of intermediate phases and quality of finished works (3.5 B) 1 2 3 4	check for works not included in the contract 1 2 3 4	1 2 3 4
	COSTS	check the productivity of workers and teams 1 2 3 4	check the qualitative and quantitative congruence of incoming materials with order/delivery documents 1 2 3 4		
	TEMPI	check periodically the work schedule and prepare "short term" activity programme 1 2 3 4	Monitoring deviations from the work schedule and reviewing time and resources 1 2 3 4		
	DOCUMENTS AND STATUS OF PLANNED SECURITY	Identify and collect documents specifically related to renovation projects (1.1 A) 1 2 3 4	Analyse data and identify critical points of the site (1.1 B) 1 2 3 4	Identify Collect and Integrate administrative, financial and legal documents specifically related to renovation projects (3.1 A + 3.1 B) 1 2 3 4	Determine / select appropriate diagnostic method(s) (1.2 B) 1 2 3 4
ENSURING COMPLIANCE AND PERFORMANCE	PROJECT SPECIFICS	Determine / select appropriate diagnostic method(s) (1.2 B) 1 2 3 4	Ensures that the work carried out corresponds to that provided for in the descriptive documents: terms of reference / guideline 1 2 3 4	1 2 3 4	
	PROCESS SPECIFICS	Identify specific situations for the Waste Management (3.3 A) 1 2 3 4	Identify specific situations for the energy efficiency (3.4 A) 1 2 3 4	Develop the necessary control procedures for quality control of renovation results (4.1 B) ① ② ③ ④	Ensures that the work carried out corresponds to that provided for in the descriptive documents: terms of reference / guidelines ① ② ③ ④
	MATERIALS AND COMPONENTS	Ensures that the work carried out corresponds to that provided for in the descriptive documents: terms of reference / guidelines 1 2 3 4	Ensuring incoming quantity correspondence with orders and activity programme ① ② ③ ④		
	PERFORMANCES	ensures compliance with current rules or regulations for the health and safety of workers (3.2 B) 1 2 3 4	Identify the current standards or regulations for the Waste Management (3.3 B) 1 2 3 4	Identify the current standards or regulations for the energy efficiency (3.4 B) 1 2 3 4	Ensuring that the performance of the executed to what is foreseen in the contract 1 2 3 4
FORECASTING AND PLANNING	WORKS	Identify the different diagnostic procedures/methods/techniques possible in renovation projects (1.2 A) 1 2 3 4	Analyse the critical points and propose the necessary solutions or adjustments (1.3 D) 1 2 3 4	Anticipating possible interferences/critical issues in the carrying out several activities simultaneously 1 2 3 4	examining a work schedule to set out the activities to be carried out 1 2 3 4
	RESOURCES (MATERIALS)	Determine the diagnostic methods to be used and the possible materials required (1.3 B) 1 2 3 4	quantifying the various materials needed according to the planned activities 1 2 3 4	identifying the materials to be used, by analysing graphic and descriptive drawings of the work 1 2 3 4	
	RESOURCES (MECHANICAL MEANS)	Identify and quantifying the tools and the machinery to be used, by analysing the graphic and descriptive drawings of the work ① ② ③ ④	defining the time and manner of supply of means 1 2 3 4		
	RESOURCES (MANPOWER)	Determine the diagnostic methods to be used and the possible contributors required (1.3 B) 1 2 3 4	quantifying the workforce to be employed, by means of analysis of graphic and descriptive drawings of the work of the work. 1 2 3 4	assigning, distributing and coordinating work, setting objectives compatible with the skills and job profiles 1 2 3 4	
	RESOURCES (SPECIALIST SUPPLIES AND WASTE)	Integrate the specific elements of renovation into the design and layout of intervention sites. (1.4 B) 1 2 3 4	Providing for the deployment and distribution over time of teams and their coordination 1 2 3 4	identifying possible interferences/criticalities when carrying out several activities simultaneously ① ② ③ ④	
ORGANISING WORK AND MANAGING RELATIONSHIPS	USE OF RESOURCES (MATERIALS)	requesting supplies reasonably in advance of use 1 2 3 4	defining storage and handling within the site 1 2 3 4	applying the necessary quantitative and qualitative checks on incoming materials 1 2 3 4	defining how to manage and dispose of waste materials 1 2 3 4
	USE OF RESOURCES (MECHANICAL MEANS)	choosing, during the course of the various choosing the most suitable means of work and defining their quantities of us during the course of the work. 1 2 3 4	defining storage and handling within the construction site 1 2 3 4	recording the quantities of use (hours worked) 1 2 3 4	scheduling and carrying out periodic routine maintenance 1 2 3 4
	USE OF RESOURCES (MANPOWER)	checking scheduling for interferences 1 2 3 4	assessing work productivity (employees and teams) 1 2 3 4	recording hours worked in relation to individual jobs 1 2 3 4	recording hours worked for 'economies'. 1 2 3 4
	COORDINATION OF RESOURCES (SPECIALIST SUPPLIES)	Identify/characterise specific elements of renovation sites (1.5 A) 1 2 3 4	Integrate the specific elements of renovation into the planning, procedures and phasing of interventions (1.5 B) 1 2 3 4	Develop resolution strategies and implement appropriate techniques for the Waste Management (3.3 C) 1 2 3 4	Develop resolution strategies and implement appropriate techniques for the energy efficiency (3.3 C)
	MANAGING EXTERNAL STAKEHOLDERS	Characterise the specificities of the different protagonists of a renovation project (2.3 A) 1 2 3 4	Integrate these specificities in the exchanges/procedures between stakeholders (2.1 B) 1 2 3 4	Identify and characterise particular points of attention to be considered for client approval (4.1 A) 1 2 3 4	communicating with top management to define define objectives, needs/ availability and limits of competence 1 2 3 4
	LEADERSHIP MANAGEMENT	Identify and characterise critical situations or problems specific to renovation sites (2.1 A + 2.2 A) 1 2 3 4	Anticipate, develop and propose solutions (2.1 B) 1 2 3 4	Informing team leaders (2.1 C + 2.2 B + 3.2 D + 3.3D+3.3D+3.4D) 1 2 3 4	Evaluate the final deliverables and processes implemented and Valuing work with team leaders and teams (4.2 A+B) 2 3 4